Call for Abstracts
2018 National Organization of Research Development Professionals
10th Annual Research Development Conference
Arlington, Virginia, Hyatt Regency Crystal City
May 7-9, 2018

Abstracts are now being accepted for the 2018 National Organization of Research Development Professionals (NORDP) Research Development Conference, in Arlington, Virginia **May 7 – 9, 2018.** The theme of this year's conference is ***Resilience in a Shifting Research Landscape***, with a focus on how we adapt, as professionals supporting individuals, teams and institutions, to changes in how research is conducted, as well as how it is funded and viewed by government and the public at large. At a time where we see an undervaluation of the roles science and scholarship play in our society, what are our strategies to respond, readjust, and help advance our endeavors in research, scholarship, and creative artistry?

Abstracts are due by **Friday, November 17, 2017 11:59 PM Pacific Time**.
Submit here: https://www.eiseverywhere.com/eselectv2/frontend/index/280687

We welcome submission of abstracts for presentations that, for example:

- Explore new approaches used in research development programs
- Explore creative resources for personal and career development
- Emphasize innovative roles and value of research development in the broader research enterprise
- Demonstrate ways in which research development professionals support, encourage, and empower researchers to try new things – to create and mobilize knowledge, to try new funding mechanisms or multi-disciplinary grants, to participate in campus think-tanks or networking events

Format Options

You may submit abstracts for one or both conference presentation formats:

Individual or Group Oral Panel Presentations are intended for individuals or panels of no more than four persons to present information related to the NORDP mission and important to advancing the skills or professional development of conference participants. Audience size at these sessions is anticipated to be between 25 and 75; audio-visual equipment for slide presentations will be provided and sessions will be approximately one hour in length. **Please avoid presenting case studies from a single institution or program. Case studies are more appropriate for a poster in the Idea Showcase.** Panel presentations are most effective when you want to tackle a significant over-arching issue, problem or hot topic in Research Development and showcase data, solutions and programs from a diverse array of institutions or perspectives.

The Idea Showcase is designed for individuals or small teams to present posters illustrating their own approaches to problems and solutions in research development, to showcase best practices and case studies and to introduce innovative, even experimental ideas. Presenters chosen to participate in the Idea Showcase will provide their own posters at their own cost. Posters will be presented for discussion during the Idea Showcase and Reception during the conference.

Pillars of Research Development

NORDP uses the Pillars to help classify oral presentations by focus. The Pillars include:

- *RD Fundamentals*—Topics that every RD professional needs to know, whether new to the field or an experienced practitioner
- *Leadership Development in Research Development (LDRD)*—Sessions geared toward more strategic (vs. operational) topics and preparing for a leadership role
- *Professional Development*—General topics that apply to professional and personal skill growth at all levels
- *Funder Updates*—What's new at a specific funding agency as well as broader funding issues in today's fast changing environment
- *Other Topics in Research Development*—Emerging and new ideas and approaches in the field of RD or something else you propose

Abstract Submission—Submit using this link:
https://www.eiseverywhere.com/eselectv2/frontend/index/280687.
Deadline for Submissions is: <u>Friday, November 17, 2017, 11:59 PM Pacific Time.</u>
 Abstract application includes the following fields:

<u>Author(s):</u> Name(s) and institutional affiliation(s) (Lead author should be listed first)

<u>Session Type</u> (check all that apply):

>Individual or Group Panel Oral presentation
>Idea Showcase Poster

Intended Audience (check all that apply):
>Basic
>Intermediate
>Advanced

<u>Pillar of Research Development</u> (Oral Presentations only; check all that apply)

>RD Fundamentals

>Leadership Development in Research Development (LDRD)

>Professional Development

>Funder Updates

>Other Topics in Research Development

<u>Author(s):</u> Name(s) and institutional affiliation(s) (Lead author should be listed first)

Biosketch for each listed author

<u>Title:</u>

<u>Abstract</u> (2000 characters maximum including spaces)

Your abstract should address the following:

- Brief description of the information, solutions and/or best practices that will be presented in the session. More specifically:
    - What are the goals of your session?
    - What will participants learn after attending your session?
    - Will you be introducing new concepts, skills development, or theories? If so, please describe.
    - How will your session contribute to the conference theme of *Resilience in a Shifting Research Landscape*?
    - How will your session differ from or build upon past conference presentations/sessions?
- For Oral Presentations: Which Pillar of RD category did you pick and why?

The abstract you submit now will be used both on the website and in the printed program. Please make sure your abstract is **program ready**. This means that your abstract should be proofread for both content and grammar, and be written in a concise, vigorous, compelling tone that tells a potential audience member what s/he will learn or gain by attending your session. This is your opportunity to promote your session!

Presenters will not have an opportunity to significantly change their abstracts, unless specifically requested by the Program Committee. Thank you for understanding and cooperation.

Once submitted, you will be able to edit your submission up to the deadline date: Friday, November 17, 2017, 11:59 PM Pacific Time

Review and Notification

Abstracts will be reviewed by the 2018 Conference Program Committee. The review process is confidential. Reviewers will be asked to evaluate abstracts based on the following criteria:

- Quality of the abstract;
- Likelihood that the abstract will engage participants and promote discussion;
- Clarity in describing the session's objectives, outcomes and intended audience;
- Relevance of the topic in providing key content to research development or advancing professional development for RD professionals;
- Suitability of the topic to the presentation format proposed;
- Presenters' expertise.

Important Information for Presenters

The Program Committee will select presentations based upon the reviews and ratings of all abstracts submitted, available time slots for presentations, and diversity of presentation topics and levels, including diversity of types and geographic location of represented institutions.

Abstracts from presenters that appear to be identical to a presentation made in the previous two conferences will not be accepted for presentation in 2018, absent substantial revisions or new information. ***Note: This policy only applies to oral presentations, not Idea Showcase posters.***

Individuals who have presented NORDP webinars are encouraged to propose the same or a similar topic for a conference presentation, where they can reach a broader audience. To maximize both the quality of the presentations and the diversity of speakers (including the types of institutions they represent), the Program Committee is unlikely to approve more than one presentation per lead presenter, though multiple submissions are allowed.

If your abstract includes co-presenters, the lead presenter's name should appear first in the author listing. There is no limit to the number of times an individual may be a co-presenter on abstracts. The lead presenter must inform and have agreement from all co-presenters of the abstract submission.

If your abstract is selected for an Individual or Group Panel Presentation, the lead presenter and up to 3 other presenters are expected to register and attend the meeting and make the presentation (no more than 4 presenters in a panel). If your abstract is selected for the Idea Showcase, at least the lead presenter is expected to attend the NORDP annual meeting and present the poster.

Please do NOT submit an abstract as a lead presenter if you do not plan to attend the NORDP annual meeting.

If you cannot present as scheduled, please notify the Conference Program Sub-committee as soon as possible in advance. Substitution of the lead presenter in sessions requires prior approval from the Conference Program Sub-committee.

All presenters and group panelist co-presenters must register for the conference and submit the online presenter's agreement. All final instructions and information will be sent to you in a speaker's packet. The NORDP Professional Development (PD) Committee will be offering a presentation skills webinar in winter 2018 to provide additional training on making effective presentations; presenters are encouraged to attend the webinar.

If you invite colleagues who are not NORDP members to co-present, please be aware that—as with other professional organizations—they will be expected to pay for their meeting registration and other expenses. Please make this expectation clear to your colleagues.

One you have submitted your conference abstract application, you will be able to edit the application up to the submission deadline. No changes can be made to the application after the deadline.

If you have any questions regarding the abstract selection process, please contact the NORDP Conference and Program Chair, Karen Eck at rdconf@nordp.org or Conference Co-Chair Kari Whittenberger-Keith at kariwk@uwm.edu.

Thanks and we look forward to receiving your abstracts!

Sample topics for abstracts:

RD Fundamentals	• Limited submission management • Developing junior faculty • Best practices for funding announcements • Large proposal development • Developing effective research teams • Strategic use of seed and incentive programs • Indicators of institutional grant capacity
Leadership Development in Research Development (LDRD)	• Managing institutional change • Building RD infrastructure • Working with foundation/advancement offices • Building partnerships with industry • RD's role in research integrity
Professional Development	• Working effectively in faculty culture • When RD is only one part of your job • Maximizing campus connections • When you are a 1-person RD office • Achieving work-life balance
Funding Updates	• Individual agency updates • Thematic panel discussions of agency trends • Federal funding trends • Private foundation spotlights
Other Topics in RD	• Using competitive intelligence in RD • RD in graduate schools • RD and strategic leadership at the institution • Research development and media relations • Best practices for institutional positioning • Grand Challenges • Something you propose